



Terms & Conditions

Please sign below – Scan, Mail or Fax back

Fax 262-275-3996 ~ Mail: PO Box 440 Fontana, WI 53125

Reservations and Payment

A non-refundable deposit is required at time of booking to secure the reservation. Balance is due 65 days prior to departure. GL Tours accepts personal or agency checks, Visa, Master Card, American Express and Discover Cards. Deposit and final payment policies may differ with some properties and during Holiday periods. By submitting your deposit, you agree to the terms and conditions as stated in this document.

Late Bookings

Late bookings may incur extra fees.

Changes, Cancellations and Refunds

A \$50.00 per person administrative fee may be charged for any change to a confirmed booking.

Additional airline charges will be assessed according to airline policies at time of changes or cancellation.

The following fees plus any non-recoverable expenses will be assessed on tour packages canceled 65 days or less prior to departure:

65-45 days...25% of tour cost, 44-31 days...50% of tour cost, 30 days or less...100% of tour cost.

Unused portions of a tour are non-refundable, regardless of the reason.

Travel Insurance Please ask your representative for policy details and premium rates.

Travel and Health Documents for U.S. Citizens

A valid U.S. Passport is required for international travel. **Some countries also require a visa or tourist card. Be sure to check country requirements at time of booking and again 4 weeks before departure.** Consult your local health service or physician for recommended immunizations. **Passports, visas, tourist cards and health certificates are the traveler's responsibility.**

Physical Disabilities

Any disability requiring special attention or treatment must be reported to GL Tours when the reservation is made. Any person who cannot travel independently or who needs any form of assistance must be accompanied by a companion who can ably attend to the person's specific needs.

Luggage

Checked baggage allowance varies by airline and destination. It is the passenger's responsibility to contact the airline or booking agent for their specific flight limitations. Domestic flights within Central and South America limit weight to 25-50 lbs. per person depending on destination. GL Tours accepts no liability for loss or damage to luggage. Baggage insurance is recommended and is available through Travel Guard.

Items Not Included

Food and beverages (unless specified), optional activities, excess baggage charges, baggage handling, and gratuities to guides, etc. are not included. FOREIGN AIRPORT DEPARTURE TAXES & RECIPROCITY FEES MAY NOT BE INCLUDED. It is the traveler's responsibility to pay all fees at the airport or, in some cases, electronically prior to departure. Please visit: <http://travel.state.gov> for up to date information.

Limitations of Liability

The responsibility of GL Tours is strictly limited. GL Tours organizes, promotes and sells tour programs using independent ground operators, hotels, airlines and other suppliers (collectively, "Suppliers"). We do not own, operate, manage, control or supervise these suppliers and therefore we cannot be liable for any acts or omissions, including any negligence, gross negligence, or reckless or willful acts, on their part. By utilizing the travel services of the suppliers, you agree that you will look to such suppliers for any accident, injury, property damage or personal loss to you or to those traveling with you, and that neither GL Tours nor any representative of GL Tours shall be liable. Without limitation, GL Tours is not responsible for acts of God, equipment failures, vehicle accidents, illness from food or otherwise, detention, assaults, theft or criminal activity, annoyance, delays, quarantine, strikes, failure of any means of conveyance to arrive or depart as scheduled, civil disturbances, terrorism, government restrictions or regulations, and discrepancies or changes in transit or hotel services over which it has no control. Reasonable changes in the itinerary may be made by GL Tours or its suppliers where deemed advisable for the comfort and well-being of the passengers. On advancement of deposit to GL Tours, the depositor therefore agrees to be bound by the above recited terms and conditions.

I have read and understand the terms and conditions and authorize payment:

Signature: _____ **Print Name as it appears on your card:** _____

Credit Card Number: _____ **Expiration date** _____ **Security code** _____

CC Billing Address _____ **City** _____ **State** _____ **Zip** _____

Cell phone: _____ **Other phone:** _____

Travel Documents mailing address: _____ **City** _____ **State** _____ **Zip** _____